**SCITT Governance Calendar**

**2020-2021**

**Key:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Pre-Course Dates** | **Conference** | **Strategic Partner Meetings** | **QA Committee** | **Tutor and Mentor Meetings** | **Holiday** |

| **Week Commencing** | **Specific Date** | **Assessment Activity/Procedure** | **Document** | **Responsibility** |
| --- | --- | --- | --- | --- |
| **6th July 20** | Friday 10th July | Mini Conference |  | Trainee |
| **13th July 20** | Friday 5th July | Mentor and Tutor Induction |  | Mentor and tutor |
| **2nd Sept 19** |  |  |  |  |
| **7th Sept 20** | Thursday 10th Sept | Tutor and Mentor Meeting | Agenda | SCITT Director and tutors/mentors |
| **14th Sept 20** |  |  |  |  |
| **21st Sept 20** |  |  |  |  |
| **28th Sept 20** |  |  |  |  |
| **5th Oct 20** |  |  |  |  |
| **12th Oct 20** | Monday 12th October | Tutor and Mentor meeting | Agenda | SCITT Director tutors/mentors |
| **19th Oct 20** | Tuesday 19th October | Quality Assurance Committee | Agenda | SCITT Director and committee |
| **26th Oct 20** |  |  |  |  |
| **2nd Nov 20** | Tuesday 3rd November | Strategic Partner Meeting | Agenda | SCITT Director and Strategic Partners |
| **9th Nov 20** |  |  |  |  |
| **16th Nov 20** |  |  |  |  |
| **23rd Nov 20** |  |  |  |  |
| **30th Nov 20** | Tuesday 1st December | Tutor and Mentor Meeting | Agenda | SCITT Director and tutors/mentors |
| **7th Dec 20** | Tuesday 8th December | Quality Assurance Committee | Agenda | SCITT Director and committee |
| **14th Dec 20** |  |  |  |  |
| **21st Dec 20** |  |  |  |  |
| **28th Dec 20** |  |  |  |  |
| **4th Jan 21** |  |  |  |  |
| **11th Jan 21** |  |  |  |  |
| **18th Jan 21** |  |  |  |  |
| **25th Jan 21** |  |  |  |  |
| **1st Feb 21** | Monday 2nd February | Tutor and Mentor Meeting | Agenda | SCITT Director and tutors/mentors |
| **8th Feb 21** | Tuesday 9th February | Quality Assurance Committee | Agenda | SCITT Director and committee |
| **15th Feb 21** |  |  |  |  |
| **22nd Feb 21** | Tuesday 23rd February | Strategic Partner Meeting | Agenda | SCITT Director and Strategic Partners |
| **1st March 21** |  |  |  |  |
| **8th March 21** |  |  |  |  |
| **15th March 21** |  |  |  |  |
| **22nd March 21** | Tuesday 23rd March | Tutor and Mentor Meeting | Agenda | SCITT Director and tutors/mentors |
| **29th March 21** | Tuesday 30th March | QA Committee | Agenda | SCITT Director and QA Committee |
| **5th April 21** |  |  |  |  |
| **12th April 21** |  |  |  |  |
| **19th April 21** |  |  |  |  |
| **26th April 21** |  |  |  |  |
| **3rd May 21** |  |  |  |  |
| **10th May 21** | Mon 10th May | Tutor and Mentor Meeting | Agenda | SCITT Director and tutors/mentors |
| **17th May 21** | Tues 18th May | QA Committee | Agenda | SCITT Director and QA Committee |
| **24th May 21** |  |  |  |  |
| **31st May 21** |  |  |  |  |
| **7th June 21** |  |  |  |  | SCITT Director and Strategic Partners |
| **14th June 21** | Tuesday 15th June | Strategic Partner Meeting | Agenda | SCITT Director and Strategic Partners |
| **21st June 21** |  |  |  |  |
| **28th June 21** |  |  |  |  |
| **7th July 21** | Tuesday 8th July | Examinations Board | Agenda | SCITT Director and some members of the QA Committee |

NB

1. Mentor and Tutor Meetings will be 4-5.30pm
2. Quality Assurance Committee will be 4-5.30pm
3. The Strategic Partnership Board is 2-4.30pm