

## SCITT Governance Calendar

2018-2019

Key:

Pre-Course Dates	Conference	Strategic Partner Meetings	QA Committee	Tutor and Mentor Meetings	Holiday
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Week Commencing	Specific Date	Assessment Activity/Procedure	Document	Responsibility
<b>2<sup>nd</sup> July 18</b>	Thursday 5 <sup>th</sup> July	Training of Tutors and Mentors	Training Overview Mentor Handbook	SCITT Director
<b>2<sup>nd</sup> July 18</b>	Friday 7 <sup>th</sup> July	Mini Conference	Career Entry Profile	Trainee; mentor and tutor
<b>10<sup>th</sup> Sept 18</b>				
<b>17<sup>th</sup> Sept 18</b>				
<b>24<sup>th</sup> Sept 18</b>	27 <sup>th</sup> September	Tutor and Mentor Meeting-MD to do GDPR	Agenda	SCITT Director and tutors/mentors
<b>1st Oct 18</b>				
<b>8<sup>th</sup> Oct 18</b>	11 <sup>th</sup> October	QA Committee	Agenda	SCITT Director and committee
<b>15<sup>th</sup> Oct 18</b>				
<b>22<sup>nd</sup> Oct 18</b>				
<b>29<sup>th</sup> Oct 18</b>				
<b>5<sup>th</sup> Nov 18</b>	8 <sup>th</sup> November	Strategic Partner Meeting	Agenda	SCITT Director and Strategic Partners
<b>12<sup>th</sup> Nov 18</b>				
<b>19<sup>th</sup> Nov 18</b>				
<b>26<sup>th</sup> Nov 18</b>	29 <sup>th</sup> November	Tutor and Mentor Meeting	Agenda	SCITT Director and tutors/mentors
<b>3<sup>rd</sup> Dec 18</b>	6 <sup>th</sup> December	Quality Assurance Committee	Agenda	SCITT Director and committee
<b>10<sup>th</sup> Dec 18</b>				

<b>Week Commencing</b>	<b>Specific Date</b>	<b>Assessment Activity/Procedure</b>	<b>Document</b>	<b>Responsibility</b>
17 <sup>th</sup> Dec 18				
24 <sup>th</sup> Dec 18				
31 <sup>st</sup> Dec 18				
7 <sup>th</sup> Jan 19				
14 <sup>th</sup> Jan 19				
21 <sup>st</sup> Jan 19	24 <sup>th</sup> January	Tutor and Mentor Meeting	Agenda	SCITT Director and tutors/mentors
28 <sup>th</sup> Jan 19	31 <sup>st</sup> January	Quality Assurance Committee	Agenda	SCITT Director and committee
4 <sup>th</sup> Feb 19				
11 <sup>th</sup> Feb 19				
18 <sup>th</sup> Feb 19				
25 <sup>th</sup> Feb 19				
4 <sup>th</sup> March 19	7 <sup>th</sup> March	Strategic Partner Meeting	Agenda	SCITT Director and Strategic Partners
11 <sup>th</sup> March 19	14 <sup>th</sup> March	Tutor and Mentor Meeting	Agenda	SCITT Director and tutors/mentors
25 <sup>th</sup> March 19				
1 <sup>st</sup> April 19	28 <sup>th</sup> March	QA Committee	Agenda	SCITT Director and QA Committee
8 <sup>th</sup> April 19				
15 <sup>th</sup> April 19				
22 <sup>nd</sup> April 19				
29 <sup>th</sup> April 19				
6 <sup>th</sup> May 19				
13 <sup>th</sup> May 19	16 <sup>th</sup> May	Tutor and Mentor Meeting	Agenda	SCITT Director and tutors/mentors

<b>Week Commencing</b>	<b>Specific Date</b>	<b>Assessment Activity/Procedure</b>	<b>Document</b>	<b>Responsibility</b>
<b>20th May 19</b>	23 <sup>rd</sup> May	QA Committee	Agenda	SCITT Director and QA Committee
<b>27th May 19</b>				
<b>3rd June 19</b>				
<b>10th June 19</b>				
<b>17th June 19</b>	20 <sup>th</sup> June	Strategic Partner Meeting	Agenda	SCITT Director and Strategic Partners
<b>24th June 19</b>				
<b>1st July 19</b>				
<b>8th July 19</b>	10 <sup>th</sup> July All day	Examinations Board	Agenda	SCITT Director and QA Committee
<b>8th July 19</b>	12 <sup>th</sup> July	Celebration		

NB

1. Mentor and Tutor Meetings will be 4-5.30pm
2. Quality Assurance Committee will be 4-5.30pm
3. The Strategic Partnership Board is 2-4.30pm